

WOLVERHAMPTON CITY PRIMARY CARE TRUST

SUMMARY OF DECISIONS for the meeting of the Wolverhampton City Primary Care Trust due to take place on Tuesday 3rd May 2011, commencing at 3.30pm in The Council Room, MA Building, University of Wolverhampton, Wulfruna Street.

1. **Apologies for absence**

Submitted on behalf of Lynne Allen, Maxine Espley, Joyce Fletcher and Richard Taylor.

2. **Declarations of Interest**

No interests were declared.

3. **Presentation: British Safety Council Award**

The Board received and noted the contents of this presentation; Health and Safety to feature at a Non Execs Briefing, possibly followed by a walk about, later in the year.

4. **Minutes of the meeting of the PCT Board held on 5th April 2011**

The Board approved these minutes as a correct record

5. **Matter arising from the minutes – Dementia Centre**

Arising from minute PCT.2127, the Board noted that the bid for funding for a Dementia Centre had been unsuccessful but that this would not prevent the Dementia Strategy from being delivered. A report on the implications for the Strategy would be submitted to board in due course.

6. **Board Action Points**

The Board noted progress against actions previously requested

7. **Report of the Chair of the Professional Executive Committee**

The Board noted this report

8. **Report of the Chief Executive**

The Board noted this report

9. **Report of the Chair of the Audit and Governance Committee**

The Board noted this report

10. **Liberating the NHS**

(a) **Liberating the NHS Programme Arrangements**

Chairman: Jim Oatridge OBE

Chief Executive: Jon Crockett

Wolverhampton City Primary Care Trust is part of the Black Country Cluster along with NHS Dudley, Sandwell Primary Care Trust and NHS Walsall

“Improving the health of the people of Wolverhampton”

The Board approved the approach set out in the report

(b) Delegation to Black Country PCT Cluster Board

The Board approved the recommendations in paragraph 2 of the report

(c) Terms of Reference and Schemes of Delegation to establish Wolverhampton City Consortium and Wolverhampton Primary Care Consortium as standing Committees of the PCT Board

The Board resolved to:

- Approve the Terms of Reference to establish Wolverhampton City Consortium and Wolverhampton Primary Care Consortium as standing Committees of the PCT Board
- Approve the Scheme of Delegation of powers to the two standing Committees, as set out in the report
- Note that the two Consortia will form a voluntary Clinical Cabinet with PEC to promote collaborative joint working and effective planning to minimise duplication
- Receive a further report at a future meeting giving details of the revised role of PEC and the Clinical Cabinet
- Receive the Transition Plan at the June meeting

11 Performance Reports

(a) Finance Report

The Board noted this report

(b) Monthly Performance Reporting Pack

The Board noted this report

(c) Annual Health and Safety Report 2010-11

The Board noted this report

(d) QIPP Programme Performance report

The Board noted the progress reported, along with the risks identified

12. Commissioning and Public Health Reports:

a. Review of the Effectiveness of the System of Internal Control for the Year ended 31 March 2011

The Board noted the Review for the Financial Year 2010-11

b. Opinion on the Effectiveness of the System of Internal Control

The Board noted the opinion as part of the evidence they should consider in reviewing the Draft Statement on Internal Control

c. **Draft of Statement on Internal Control for the Year Ended 31 March 2011**

The Board approved the document as the PCT's Statement on Internal Control, subject to any changes required before the final version can be signed off following the Board meeting on 7 June 2011.

d. **Register of Interests of Board Members and Members of PEC**

The Board noted the updated Register of Interests (subject to the removal of the reference to LIFTCO from Ms Norton's declared interests, and the inclusion of the interests declared by the PCT Chairman in the Register for PEC).

e. **Evaluation of 'Keep it Safe' Multi Agency Alcohol Campaign 2010**

The Board noted and endorsed the findings of the 'Keep it Safe' Multi-Agency Alcohol Campaign, as set out in Appendix 1 to the report

f. **Childhood Immunisation Policy**

The Board noted the content of the report on actions being taken to improve the measurement of the uptake of childhood immunisations

g. **Children and Young People's Plan 2011-2014**

The Board approved the recommendations set out in paragraph 2 of the report

h. **National Safe and Sustainable Children's Congenital Heart Services Review**

The Board noted this report

i. **NHS Mail Migration – PCT and GP Practices/Consortia**

The Board approved in principle the migration of PCT staff and GPs and their practice staff to NHSmail during 2011/12

j. **Free School Meals**

The Board approved the extension of the Free School Meal pilot until July 2012

k. **Information and Knowledge Management Programme**

The Board noted the contents of the report and authorised the final sign-off of the programme

l. **Mental Health Strategy Implementation Plan**

The Board noted progress against the implementation plan, and approved the Mental Health Implementation Plan

m. **Annual Looked After Children Report**

The Board noted this report

n. **Feedback on PCT's Safeguarding Children Arrangements – SHA Inspection**

This item was withdrawn and would be submitted to the June meeting

13. Transforming Community Services

The Board noted the progress to date, the interim working arrangements, and the next stages of the TCS programme. The likelihood of the date for the formal transfer of Mental Health Services to BCPFT being deferred until 1 August was noted also.

14. Management Contract for Mental Health and Addiction Services

The Board noted this oral update on the future arrangements for reporting to Board on the Management Contract for MH and AS

15. Publication of Quality Accounts for the PCT Provider

The Board approved the Quality Counts report.

LINK

16. Questions or Feedback from Representatives of Wolverhampton LINK

The representative of LINK raised no feedback or questions.

17. Minutes of the Professional Executive Committee held on 15 March

The Board noted these minutes.

18. Matters arising

There were no matters arising.

19. Any other Business

There was no other business.

20. Date of next meeting: Tuesday 7th June, to commence at 3.30pm and be held in The Work Space, All Saints Road, Wolverhampton.

The Board noted the date and time of the next meeting.

21. To invite members of the public to ask questions of the Primary Care Trust on matters of general concern about health care in Wolverhampton

There were no questions to the Directors.

22. To invite members of the public and observers to withdraw as a consequence of the confidential nature of the matters about to be considered. (In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.)

The Board resolved to exclude the press and public from the remainder of the business.