

## WOLVERHAMPTON CITY PRIMARY CARE TRUST

**SUMMARY OF DECISIONS of the public meeting** of the Wolverhampton City Primary Care Trust held on Tuesday 13<sup>th</sup> September at 3.30pm in Committee Room 3, Civic Centre, Wolverhampton.

### **Part I: Items of business for which the press and public may be present**

#### **1. Apologies for absence**

Submitted on behalf of J Vanes, J Viner, D Loughton, G Howells, L Allen, M Bygrave

#### **2. Declarations of Interest**

The following declarations were made:

- Councillor S Samuels: Agenda item 14 (f)
- Dr H Hibbs: Agenda item 14 (d)

#### **3. Presentation: Annual Report of the PCT 2010/11**

The Board received the Annual report, noting the successes of the past 12 months, and the challenges ahead.

#### **4. Minutes: meeting of the PCT Board held on 5<sup>th</sup> July 2011**

The Board approved these minutes as a correct record

#### **5. Matters arising from the minutes.**

There were no matters arising

#### **6. Board Action Points**

The Board noted progress against actions requested at previous meetings

#### **7. Report of the Chair of the Professional Executive Committee**

The Board noted this report

#### **8. Report of the Chief Executive**

The Board noted the report including the invitation to attend the Commissioning Intentions event on 25 September, and authorised Dr Phillips to sign the application to the CQC on behalf of the PCT

Chairman: Jim Oatridge OBE

Chief Executive: Jon Crockett

*Wolverhampton City Primary Care Trust is part of the Black Country Cluster along with NHS Dudley, Sandwell Primary Care Trust and NHS Walsall*

9. **Report of the Chair of the Wolverhampton Clinical Commissioning Group**

The Board received this report

10. **Report of the Chair of the Wolverhampton Primary Care Consortium**

The Board noted this report

11. **Report of the Chief Executive of the Black Country PCT Cluster**

a. **Report of the Black Country Cluster Board meeting held on 28 June**

The Board noted this report

b. **Report of the Black Country Cluster Board meeting held on 26 July**

The Board noted this report

c. **Report of the Black Country Cluster Board meeting held on 30 August**

The Board noted this report

12. **Liberating the NHS**

a. **Scheme of Delegations – Black Country Cluster**

The Board approved the changes to the PCT's Scheme of delegation from SFI's

b. **Review of Clinical Commissioning Committees' Terms of Reference**

The Board approved the revision of the ToR of the Clinical Commissioning Committees, and agreed in principle to nominate a NED to serve on each one

13. **Performance Items**

(a) **Financial Report – July 2011**

The Board noted this report

(b) **Quarterly Performance Pack**

The Board noted this report

(c) **QIPP Programme Performance report**

The Board noted the information contained in the report regarding progress made and ongoing risks

d) **Quarterly Quality and Safety Report**

The Board took assurance on the findings and control measures being applied to maintain and improve quality for patients

## 14. Decision Items

### a. **City Strategy and Partnership Implementation Plan**

The Board resolved to adopt the Strategy and Delivery Plan, and to align its plans with the City Strategy

### b. **Duty to report – consultations: April 2010 - March 2011**

The Board noted this report

### c. **Adult Weight Management Services Update**

The Board approved the continuation of the MEAYS Service through 2012/13, and agreed to receive a further report in early 2012 on the further commissioning of adult weight management services

### d. **Infection Prevention Audit in GP Practices (Reallocation of Premises Grant Funding)**

The Board agreed to allocate a revenue grant of £350,000 to improve infection prevention in general practice

### e. **Extending Patient Choice of Provider**

The Board noted the requirements set out in the DoH Guidance paper and approved the approach to be taken in Wolverhampton regarding stakeholder engagement and the prioritisation of services

### f. **Post Discharge and Reablement**

#### - (i) **Use of Financial Allocation (PCT)**

The Board approved the proposals in paragraph 2

#### - (ii) **Use of PCT Financial Allocation for Social Care**

The Board approved the recommendations in paragraph 2

### g. **Learning Disability Joint Commissioning Strategy**

The Board noted the consultation activity described in the report, and approved the revised Learning Disability Joint Commissioning Strategy together with its Implementation Plan and Financial implications

### h. **National Reports and Inquiries**

The Board noted this report

### i. **Board Assurance Framework**

The Board noted this oral update

**j. 21<sup>st</sup> Century Foot Health Services – Outcome of Consultation**

The Board approved the recommendations set out in paragraph 3.16

**k. Assisted Conception Policy**

The Board approved the recommendations in paragraph 2

**l. The future ownership and management of the PCT Estates**

The Board approved the provisionally agreed list of properties for transfer and agreed that the list be forwarded to the SHA

**15. Information Items**

**a. Annual Report of the Audit and Governance Committee 2010/11**

The Board noted this report

**b. Establishment of Shadow Health and Well Being Board**

The Board noted this report

**c. Safeguarding Children – Overview of OFSTED Inspection Findings**

The Board noted the report and the intention to submit a progress report to the quality committee during February 2012

**d. Safeguarding Children – Review by SHA and local health services report to WSCB**

The Board noted the report and the intention to submit a progress report to the quality committee during February 2012

**16. Mental Health and Addiction Services - Mental Health Services – contractual arrangements**

The Board noted this report.

**17. LINK**

The Representatives of LINK had submitted their apologies for the meeting and had not indicated any matters which they wished to raise.

**18. Minutes – for information**

- a) Minutes of the meeting of the Professional Executive Committee held on 21<sup>st</sup> June 2011
- b) Minutes of the Audit and Governance Committee held on 2<sup>nd</sup> August
- c) Minutes of the Health and Well Being Partnership Board held on 4 July 2011

- d) Minutes of the Joint Governance Group held on 28 July 2011
- e) Minutes of the Wolverhampton City Consortium held on 14 June
- f) Minutes of the Wolverhampton City Consortium held on 28 June
- g) Minutes of the Wolverhampton Clinical Commissioning Group held on 12 July
- h) Minutes of the Wolverhampton Clinical Commissioning Group held on 26 July
- i) Minutes of the Wolverhampton Clinical commissioning Group held on 9 August
- j) Minutes of the Wolverhampton Primary Care Consortium held on 23 June
- k) Minutes of the Wolverhampton Primary Care Consortium held on 22 July

The Board noted these minutes

19. **Matters arising**

There were no matters arising from these minutes

20. **Any other Business**

~ **Mrs S Harris, Director of Workforce**

On behalf of the Board, the Chairman wished Mrs Harris well in her new post of Director of HR at Wolverhampton University, and thanked her for her work for the PCT.

~ **Mr Jon Crockett, Chief Executive**

The Chairman reminded the Board that this would be the last meeting attended by Jon Crockett who would be retiring from the PCT on 30<sup>th</sup> September. He thanked Mr Crockett for his work for the PCT and the City as a whole, and for his support and advice to the Board during his 10 years as Chief Executive.

21. **Date of next meeting:** Tuesday 6<sup>th</sup> December, to commence at 3.30pm and be held in Committee Rooms 1 and 2, Coniston House, Chapel Ash, Wolverhampton

The Board noted the date and time of the next meeting

22. **To invite members of the public to ask questions of the Primary Care Trust on matters of general concern about health care in Wolverhampton**

No questions were raised

23. **To invite members of the public and observers to withdraw as a consequence of the confidential nature of the matters about to be considered. (In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.)**

The Board resolved to exclude the press and public for the remainder of the meeting