

WOLVERHAMPTON CITY PRIMARY CARE TRUST

SUMMARY OF DECISIONS for the public meeting of the Wolverhampton City Primary Care Trust on Tuesday 5th July 2011, at 3.30pm in Committee Room 3, Civic Centre, Wolverhampton.

Part I: Items of business for which the press and public may be present

1. Apologies for absence

Submitted on behalf of S Asar-Paul, Jon Crockett, Rob Bacon, John Brown and David Loughton

The Board noted that John Brown would retire on 7 July and expressed appreciation for his contribution to Board meetings, and wished him well for the future.

- Welcomes

The Chairman welcomed Dr Agrewal (WCC), Laura Broster (Dudley PCT), Cllr Steve Evans, Cllr Samuels (Chair of Health Scrutiny Panel), Dr Mahay (WPCC) and Andy Williams (Black Country Cluster) to the meeting.

2. Declarations of Interest

No interests were declared

3. Presentation: CVD

The Board noted this presentation

4. Minutes of the meeting of the PCT Board held on 7th June

The Board approved these minutes as a correct record, subject to the letters "CBE" being placed after the name of Cllr Bob Jones, and the preamble to resolution PCT.2205 being amended to read: "...an unqualified opinion on the PCT's use of resources".

5. Matters arising from the minutes.

There were no matters arising.

6. Board Action Points

The Board noted the progress against items previously requested

7. Report of the Chair of the Professional Executive Committee

Chairman: Jim Oatridge OBE

Chief Executive: Jon Crockett

Wolverhampton City Primary Care Trust is part of the Black Country Cluster along with NHS Dudley, Sandwell Primary Care Trust and NHS Walsall

"Improving the health of the people of Wolverhampton"

The Board noted this report

8 Withdrawn

9. Report of the Chair of the Wolverhampton Primary Care Consortium

The Board noted this report (including the oral update on moves to reconfigure the Consortia in Wolverhampton so as to increase collaboration between them

10. Report of the Wolverhampton City Consortium

The Board noted this report

11. Report of the Chief Executive

Adrian

The Board noted this report; the Board also noted the oral report on the recent death of Dr Passi, a local GP.

12. Black Country Cluster – Report of the Cluster Board held on 31 May/28 June

The Board noted these reports

13. Liberating the NHS - Schedule of delegations to the Black Country Cluster Board

The Chairman reported that this matter would be reported to the September Board.

14. Performance Reports

(a) Monthly Performance Reporting Pack

The Board noted this report

(b) Finance Report

The Board noted this report

(c) QIPP Programme Progress report

The Board noted this report and noted the various risks identified therein

(d) Health and Safety Performance Report - January - March 2011

The Board noted the progress made since the previous report

(e) Contract Monitoring – Contracts over £500,000

The Board noted this report

15. Decision Items:

a. Primary Care e-Booking System Update

The Board noted the progress reported and agreed to receive a further report in Q4

b. **Revised Aesthetics Surgery Policy**

The Board approved the revised commissioning policy for aesthetic procedures

c. **Transforming Community Services**

The Board noted the progress reported and agreed to approve the variation to the Framework Partnership Agreement between the PCT and the City Council set out in the report, subject to ensuring that the PCT has mitigated against all the risks identified.

d. **Leadership Arrangements**

The Board approved the proposed leadership arrangements and Management Structure of the PCT from September 2011

16. Information Items

a. **PMS Contracts – Summary of Objectives**

The Board noted the 24 individual practice objectives/initiatives set out in the report.

b. **Infection Prevention and Control Annual report**

The Board received assurance that robust and effective infection prevention and control systems are in place and an infrastructure exists that supports and monitors infection prevention standards across the city

c. **Update - Joint Dementia Strategy**

The Board noted the content of the report and agreed to receive a further report when the Strategy has been completed following the consultation period

d. **Maintaining Quality during the Transition**

The Board noted that it must provide assurance to the Cluster that the quality agenda is being actively managed at PCT level in the interim; and agreed to devote a future non executive's briefing session to a more in-depth presentation of these matters (with Clinical Commissioning Group leads being invited also).

17. Mental Health Services – Contractual Arrangements

The Board noted the report and minutes

LINK

18. Questions or Feedback from Representatives of Wolverhampton LINK

The Board received copies of the LINK Annual Report which will be presented to the September meeting

Information items

19. **Minutes:**

- a) Minutes of the Professional Executive Committee held on 17 May
- b) Minutes of the meeting of the Audit and Governance Committee held on 7 June
- c) Minutes of the meeting of the Wolverhampton City Consortium held on 24 May
- d) Minutes of the Wolverhampton Primary Care Consortium held on 12 May
- e) Minutes of the Wolverhampton Primary Care Consortium held on 9 June
- f) Minutes of the Risk Management Committee held on 16 June 2011

The Board noted these minutes.

20. **Matters arising**

There were no matters arising

21. **Any other Business**

No other business was raised

22. **Date of next meeting:**

The Board noted that the next meeting was due to be held on Tuesday 13th September, at 3.30pm in Committee Rooms 1 and 2, Civic Centre, Wolverhampton.

23. **To invite members of the public to ask questions of the Primary Care Trust on matters of general concern about health care in Wolverhampton**

No questions were raised by the press and public

24. **To invite members of the public and observers to withdraw as a consequence of the confidential nature of the matters about to be considered. (In accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.)**

The Board resolved to exclude the press and public for the remainder of the meeting